



OFFICE OF THE COMMISSIONER

GOVERNMENT OF THE VIRGIN ISLANDS OF THE UNITED STATES

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DEPARTMENT OF HOUSING, PARKS AND RECREATION

8201 SUB-BASE, SUITE 206 CHARLOTTE AMALIE, VI 00802-5805



Phone: (340) 774-0255 Fax: (340)774-4600

APPLICATION FOR THE USE OF RECREATIONAL FACILITY

DATE: \_\_\_\_\_

Application is hereby requested for the use of the \_\_\_\_\_

On (date/s) \_\_\_\_\_ for (activity) \_\_\_\_\_

Total Hours \_\_\_\_\_ Start Time (to include setup) \_\_\_\_\_ End Time \_\_\_\_\_

The applicant agrees or assumes responsibility for compliance with applicable regulations and restrictions as stipulated herein:

- A. The applicant has examined the premises... B. The applicant further agrees... C. The construction, decoration and/or dismantling... D. The applicant shall request the hanging of banners... E. The applicant also agrees that in the event the permit is granted...

- ( ) Ball Park ( ) Concession ( ) Restrooms ( ) Centers ( ) Bandstand ( ) Tiny Tot Lot/Playground ( ) Basketball Court ( ) Paddleball Court ( ) Volleyball Court ( ) Tennis Court ( ) Other (please specify) \_\_\_\_\_

Signature of Applicant

Mailing Address: \_\_\_\_\_

Contact Number: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Organization/Club: \_\_\_\_\_ Position: \_\_\_\_\_

(Department Use Only)

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Pending

Cleaning Deposit \_\_\_\_\_ Usage Fee \_\_\_\_\_ Total Amount Due \_\_\_\_\_

Signature of Department Representative \_\_\_\_\_

Signature of Commissioner/Assistant Commissioner \_\_\_\_\_

If application is disapproved, please state reason/s: \_\_\_\_\_

(Cashier Use Only)

Cashier Signature \_\_\_\_\_ Amount Received \_\_\_\_\_

( ) Cash ( ) Check # \_\_\_\_\_ ( ) Money Order No. \_\_\_\_\_ Date Received \_\_\_\_\_